

JOB DESCRIPTION – JUNIOR OCCUPATIONAL THERAPIST

TITLE:	Junior Occupational Therapist - Manchester
SALARY:	Dependant on experience
LOCATION:	Manchester
HOURS:	42.5 hours per week
CONTACT INFORMATION:	0330 223 0888

JOB SUMMARY

- To provide occupational therapy interventions for children with a range of handwriting, fine motor, co-ordination and concentration difficulties in schools.
- To maintain up to date occupational therapy records in line with professional standards.
- To actively engage in the use supervision and all other training opportunities provided to further professional and clinical development.
- To liaise with other health care professionals, clients, parents and any other relevant individuals in a professional manner.
- To actively engage in developing skills across both adult and paediatric settings.
- To professionally respond to enquiries or referrals regarding how occupational therapy would benefit each individual enquiry.
- To be able to manage and maintain your own diary, including appointments, meetings and clinical observations to ensure effective communication throughout the company.

Values

- We value individuals who show pride in the positive results and changes we make to each child, parent, teacher, school or organisation we work with. We look for people who are results driven, and strive to make constant and lasting improvements for those who use our service.
- We value making a difference. The backbone of our service is about making positive improvements to all involved with us, from the children we treat to the parents, teachers, schools and organisations we work with. Everyone at OT for Kids strives to make a positive impact with every child and every client we come into contact with. We provide Speech and Language services that improve key skills in children. We also aim to increase understanding in parents, teachers, schools and organisations as to the benefits of Speech and Language.

- We value individuals who work with passion and enthusiasm in realising potential and achieving positive results with all children we work with. We value individuals who show passion and enthusiasm into what we do, who strive towards making positive changes, and towards making a difference to everyone who uses our service.
- We value honesty and integrity. It's as simple as that, we are open and honest with you from your very first interaction with us right through to the last. We think it is important to give you as much information as possible so that you can make an informed choice about using our service.
- We value individuals who strive to be better every day. We ensure that everyone who you come into contact with is willing to go the extra mile to provide the best service possible to you, your child or your organisation. We value, nurture and encourage ambition and drive to continue to make a positive change to every child we see. We look for people who not only want to develop themselves, but the use and application of Occupational Therapy itself.
- We look for those individuals who pride themselves on being a Occupational Therapist, who provide a positive, engaging and creative environment for all in promoting the awareness and understanding of the benefits of Occupational Therapy and how this applies across different settings.

Clinical Responsibility

- To provide occupational therapy in schools for children with a range of handwriting, fine motor, co-ordination and concentration difficulties.
- To monitor, evaluate and modify treatment in order to measure progress and ensure effectiveness of intervention.
- To discuss services and treatment options to potential clients, and or their relatives and carers where appropriate.
- To maintain evidence in continuing professional development.
- To ensure collaborative goal setting and treatment planning with both the client and the whole of the multidisciplinary team.
- To adapt to practice to meet individual circumstances, including due regard for cultural, social and linguistic differences in addition to their cognitive and physical difficulties.

Communication

- To use appropriate methods of communication to clients, families and other health professionals to ensure clear, universal communication is given in all circumstances
- To have a basic understanding of, and develop through supervision, aims, goals and purpose of treatment for adults and children in a wide range of settings.
- To provide a clear honest service whilst maintaining confidentiality to all individuals involved with our service, including the client, their family and any involved allied health professionals for that case.
- To provide clear, easy to understand website content on assessments and treatments and reports for a wide range of conditions and individuals.
- To assess capacity, gain valid informed consent and have the ability to work within a legal framework with patients who lack the capacity to consent to treatment.

- To work in collaboration with / refer to NHS colleagues in hospital and community settings in response to identified patient need.
- To contribute to regular goal planning and ensure information is shared and communicated on a frequent basis.

Services Improvement and Development

- To be actively involved in current and newly set up services in ensuring their success.
- To actively engage in developing new services to promote occupational therapy across a multitude of settings.

Teaching, Training and Professional Development

- To attend all relevant training and development opportunities available in clinic, and to actively seek out of house training needed to further development.
- To develop a Clinical Professional Development Portfolio and a Personal Development Plan, according to professional standards, that documents the progress of gaining knowledge in areas of clinical expertise required for improving standards for self and service.

Professional

- To comply with the British Association of Occupational Therapy codes of professional conduct and the Health and Care Professions council standards at all times.
- To be responsible for personal continuous professional development by the use of self education, reflective practice, and active participation in the supervision process to further professional development.
- To actively engage in researching up-to-date evidence to be used as clinical foundation for treatment
- To participate in the appraisal system as appraisee and to be responsible for fulfilling your agreed objectives and personal development plan.

Organisational

- To demonstrate effective time management and organisational skills during management of own workload and to be flexible in working patterns at all times.
- If needed, to keep accurate and up-to-date patient records, reports and statistics at all times in line with departmental, professional and legal standards.
- To be responsible for complying with all mandatory training requirements.
- To contribute to service developments.
- To undertake any other duties that might be considered appropriate by an Occupational Therapy Assistant

This job description is not meant to be exhaustive and reflects only the current and anticipated responsibilities of the post. The successful applicant will be expected to work flexibly in order to meet the overall needs of the position.

If you have any questions regarding this job description please call us on 0330 223 0888.